



Moonlight Entertainment & Disc Jockeys

617-864-6579 * 978-937-7937

moonlightdjs@aol.com

WEDDING RECEPTION FORMAT AND QUESTIONNAIRE

To ensure your satisfaction and so that we may best serve you, please take a few minutes to complete and return this Questionnaire. We will then contact you to review it with you; and again three weeks prior to your Wedding to confirm and to see if there are any changes. Please feel free to contact us at any time with any other comments or questions you may have.

Please indicate any deletions, additions, or changes to the following format:

I. ANNOUNCING THE WEDDING PARTY

Would you like the MC to announce the Wedding Party? _____

If so, once the guests are seated in the reception hall, the Wedding party will enter two by two in the following order. Please write the person's name as you would like it announced by the MC (i.e. "Mr. and Mrs.", first and last name, just first names etc.).

Flower Girl and Ring Bearer: _____

Bridesmaids and Ushers: _____

Matron of Honor and Head Usher: _____

Maid of Honor and Best Man: _____

Parents of Groom: _____

Parents of Bride: _____

Bride and Groom: _____

II. FIRST DANCES

Will you be having the First Dances?

If so, please state the Bride and Groom's song/s or any other requests, indicating song, artist, or style of music as well as any alternate choices. Where no request is indicated, DJ will use standard selections.

Bride and Groom's Song: _____

Bride/Father and Groom/Mother dances can be together with one song, or separately with two different songs

Bride and her Father: _____
Groom and his Mother: _____
Parents of Bride: _____
Parents of Groom: _____
Remainder of Wedding Party: _____
Guests (*join in on previous song, or different song*) _____

III. TRADITIONS

Toasts and Speeches can either be announced by the MC or you can simply signal him to lower the music and announce them yourselves when you are ready. Will you want the MC to announce any toasts or speeches?

Will there be a Blessing before dinner? _____ If so, who will be giving the Blessing?

Are there any birthdays, anniversaries, or other occasions you would like announced? If so, please indicate the name and occasion:

Please indicate which of the following traditions you will be having. These usually occur after the main course.

Bride throws bouquet to single women; _____
Groom removes garter from bride's leg; _____
Groom throws garter to single men; _____
Single man places garter on single woman's leg; _____
Bride and groom cut wedding cake; _____
traditional song, Frank Sinatra, or other? _____

IV. MUSIC - RECEPTION

Music is a mix from the 50's (or 40's if requested), to the present, including *your requests*, dinner music, swing, oldies, rock, 70's-80's-90's pop & dance to today's top-40, as well as participation dances if you would like (electric slide, macarena, YMCA, etc.) You are always welcome to bring any specialty or ethnic music you would like for the DJ to play.

What are your favorite radio stations? _____ Clubs?

What are your favorite kinds of music? Please circle all appropriate:

Top-40 Swing 70's & 80's 90's & current R & B 50's & 60's
Classic Rock Disco Country Jazz Blues Rock
Alternative Reggae Other:

Would you like to hear any ethnic dance music? _____ Please circle all appropriate:

Italian Spanish/Latin Jewish Irish Greek
Other: _____

If you would like, you may provide us with a list of your favorite dance songs and/or background songs, and/or favorite artists. Please use the next page.

Age range of couple: _____ Age range of parents: _____ Of guests:

Will you be providing the DJ with a meal?

V. CEREMONY

Will the Ceremony be at the same location as the Reception?

Will you be requiring music for your Ceremony? _____ Traditional or other?

Are you interested in live music for the Ceremony?

Selections for

Processional: _____

Recessional: _____

VI. ITINERARY

Once you know or by one month before your Wedding, please provide us with a specific itinerary indicating the TIMES the following will take place:

CEREMONY:

COCKTAIL HOUR:

DINNER:

Will you be having the FIRST DANCES IMMEDIATELY FOLLOWING YOUR ENTRANCE? _____

TOASTS, SPEECHES, BLESSINGS:

CAKE CUTTING:

BOUQUET TOSS:

OTHER:

COMMENTS & OTHER REQUESTS:

Client:

Date